

TOWN OF CONCORD TOWN BOARD  
Work Session 6:30 p.m.

May 12, 2022

Supervisor Drozd opened the Work Session:

1. Supervisor Drozd asked Caleb Henning and Jonathan Rogers from MDA Consulting Engineers to review the two projects that are on the Agenda:

- The Hulbert Library Parking Lot Paving Project Bid Documents and Technical Specifications has been completed and the Advertisement for Bids has been prepared. Caleb Henning, MDA Engineer, advised the Board that he visited the site with Supervisor Drozd and Council Member Zittel. This project is for the paving the existing parking lots and driveways, including some full depth base repair, and stormwater drainage improvements; as well as replacing the existing catchbasin and storm pipe in the rear of the parking lot. Additional asphalt will be added to remove the low spot in front of sidewalk ramp of the building to prevent ponding and ensuring that stormwater flows away from the sidewalk ramp. The alternate in the contract is to rebuild along the rear of the parking to direct drainage to the creek. The Town will be responsible for obtaining the necessary Right of Entry permission from the neighboring parcel owner. MDA Engineers prepared a draft letter to the neighbor. Once Town Atty Attea reviews the letter, Supervisor Drozd will contact the neighbor. Re-striping the parking lot is included in the base bid packet. Alternate #1 is for the asphalt gutter along the rear of the lot and Alternate #2 is for a concrete gutter along the rear. The Town can decide which one. The details of this bid are the same as when the Town bid the Senior Center parking lot which includes prevailing wage, same insurance and bonding requirements.

Council Member Zittel asked Mr. Henning if core samples were taken; they were not. Supervisor Drozd was involved in this project when it was done initially and advised that there is bank run gravel as a base then -2" gravel blacktop binder and top for driving surface on the premises and the project will not hit the gravel.

Town Clerk Schweikert will publish the Advertisement for Bids in next week's Springville Journal. The bid opening will be set for June 3, 2022 which means this is a two-week bid period. MDA Engineers will be proactive and send documents to contractors that bid the Senior Center parking lot project. The bid can then be awarded at the June Town Board meeting.

Council Member Drake asked MDA Engineers if there was a projected cost for this project; at this time there is not but an estimate could be put together. Council Member Drake advised that the money is not in the 2022 Budget; \$40,000.00 was put into Building Reserves and a Board resolution would need to be made to utilize these sums. Supervisor Drozd advised that tonight Agenda is to advertise for the bids and the awarding of the bid would be done next meeting after the bid proposals are received and reviewed by the Board and MDA Engineers.

- The Morton Road Culvert project was started in the Fall of 2021 and MDA Engineers have been working through the permitting and design processes. Mr. Henning advised that this is a construction bid to remove the old culvert and install a new precast box with headwalls with piping going in the road ditch to collect and control the water. This is a pretty standard project with a standard precast box culvert with timbers installed in the bottom to help the gravel naturalize the way the DEC and Army Corp of Engineers want to see it. The culvert will be embedded by one foot below the natural stream channel. Mostly precast products will be used to shorten contractor on-site time because that is where the Town has to be pay prevailing wage for. Shop rate is not as high as field rate. This project would involve closing the road during the work with the contractor would be responsible to set the detour. A surveyor had been hired to do topography and right of way information was provided. The north side of the culvert is right up against the right of way so his project would require an easement from the neighboring parcel. This would be a 15' wide x 65' long easement to facilitate the construction. Supervisor Drozd and Hwy Supt Edwards will work on this easement and

contact the property owner. MDA Engineers will finalize the Bid Documents and Technical Specifications with the same insurance and bonding requirements as the other jobs. Mr. Henning will work with Town Clerk Schweikert to get the Advertisement of Bids read for publication in next week's Springville Journal. The DEC now has a general permit for working in the creek so as long as a set of standard conditions, the Town should be granted a permit to work in a stream like this. The Army Corp of Engineers are all set with the project. This is a joint application to the DEC and the Army Corp of Engineers. Mr. Henning advised that the Town is good to go with the environmental permits. Getting this out to bid now is important because the contractor will need to order the precast box and there is a lead time on ordering. Mr. Henning does not believe that this type of a product is covered under State bid; not a huge advantage to bid out the material separately from the construction.

Both the Hulbert Library Parking Lot Paving Project and the Morton Road Culvert Replacement Project bids will be opened on Friday, June 3, 2022. Mr. Henning and Jonathan Rogers, MDA Engineers, left the meeting at 6:48 p.m.

2. Supervisor Drozd provided the Board with an updated list of American Rescue Plan Act Funds (ARPA Funds) projects and costs and reviewed the status of the projects with the Members.

3. Supervisor Drozd noted that Senior Director Eshborn was off today and apologized for not getting in her monthly report for tonight's meeting.

4. The Town received correspondence from NYS Department of Agriculture and Markets dated April 12, 2022 with regard to Dirt Rich Farms. The structure has been modified to meet Town Code Requirements. CEO Roberts has closed his file.

5. Supervisor Drozd received correspondence from Erie County that sales tax is 29.03% greater than last year. Year to date receipts are running 21.35% ahead of last year.

6. Supervisor Drozd received contact from Congressman Jacobs' office that the Town's project grant submission to combine the Craneridge and Kissing Bridge Waste Water Treatment Plants made the top 15 projects. The submission was forwarded to Washington for review and the Town should hear something mid-summer.

7. Supervisor Drozd received correspondence from the Collins Draft Horse Club requesting rental of Community Park for an event in late Summer/early Fall. The event will benefit Juvenile Diabetes. They are in the planning stage now and will reach back out to the Town when event details are finalized. The Club has already spoken with Park Supt Schweikert. Council Member Krzemien had attended a meeting of The Club who wondered if the Board could hold off until mid-July on any construction work on the concession stand. The Town is still waiting for RFPs.

8. Supervisor Drozd advised that there were a few late items to add to the Agenda. Under Old Business, add (g) Award the bid to Bognar Construction for the Highway Garage Drainage Project and (h) Highway Department garage shed roof estimate. Under New Business, add (p) Mortons Corners Fire Company Proclamation for 75<sup>th</sup> Year and (q) Declare the Town Hall and Highway Garage lighting fixtures surplus and some miscellaneous electronic equipment from Town Hall offices.