

TOWN OF CONCORD TOWN BOARD MEETING July 13, 2022  
7:00 p.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,  
at 7:00 p.m.

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY SUPERVISOR DROZD

ROLL CALL: PHILIP DROZD, SUPERVISOR  
KENNETH D. ZITTEL, COUNCIL MEMBER  
WILLIAM F. SNYDER, III, COUNCIL MEMBER  
KIMBERLY S. KRZEMIEN, COUNCIL MEMBER

EXCUSED: CLYDE M. DRAKE, COUNCIL MEMBER

ALSO PRESENT: DARLENE G. SCHWEIKERT, TOWN CLERK  
BARRY A. EDWARDS, Hwy Supt.  
BRIAN F. ATTEA, Town Attorney  
CAROLYN ROBINSON, Dog Control Officer

GEORGE DONHAUSER ASHLEY LOWRY, Springville Journal

ITEM #1 APPROVAL OF MINUTES

a) Work Session – 06/09/2022 – Motion by Council Member Snyder, seconded by Council Member Zittel, to approve the minutes as presented. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

b) Town Board Meeting – 06/02/2022 – Motion by Council Member Zittel, seconded by Council Member Krzemien, to approve the minutes as presented. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

c) Public Hearing – 06/23/2022 re: 5962 Collins Springville Road Premises - Motion by Council Member Krzemien, seconded by Council Member Zittel, to approve the minutes as presented. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

d) Work Session – 06/23/2022- Motion by Council Member Zittel, seconded by Council Member Snyder, to approve the minutes as presented. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

ITEM #2 PUBLIC COMMENT

Supervisor Drozd opened the floor for Public Comment.

a) DCO Robinson asked the Board if there was any chance to get address/house number posts like other towns have. Some residences don't have a mailbox or a house number at the road. Is there a chance that the Town could get the posts and maybe fire companies would be willing to help put them out? Council Member Zittel advised that the East Concord Fire Department is looking into this project; putting together a plan noting costs, number of houses and who would be doing the work. This project would be for the whole Town. Keith Ploetz from East Concord Fire Department is chairing this project. Craneridge residents may not want these posts but other residents in the Town may be interested. Council Member Zittel noted that the East Concord Fire Department just started this project and will get the information back to the Town once the details are available. There is no timeframe at this time. Highway Supt Edwards just purchased one and the cost was \$25. G. Donhauser noted that the problem is that the

CEO has not enforced the Code for many years; this is mandatory in the Town Code that a house number be up either on the house or the mailbox.

b) DCO Robinson asked if there was an update on return of the DMV to Town Hall. Supervisor Drozd noted that he has not had any further update.

No one else wished to address the Board. Motion by Council Member Zittel, seconded by Council Member Snyder, to close Public Comment. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

### ITEM #3      MONTHLY REPORTS

Motion by Council Member Krzemien, seconded by Council Member Snyder, to approve the Monthly Reports, Items a-g. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

- a) Code Enforcement Report – June 2022
- b) Dog Control Officer Report – June 2022
- c) Town Clerk Report – June 2022
- d) Van Report – June 2022
- e) Judge Gibbin – May 2022
- f) Judge Frank – May 2022
- g) Senior Director Report – June 2022
- h) Historians Report – May 2022

i) Highway Report – Hwy Supt Edwards read his filed report. His report is included in the Minute Book. Hwy Supt Edwards updated the Board on the J. Bognar Construction drainage project: Monday the center shop was done, Tuesday the back shop and today the front shop was finished. All that is left is to backfill the tanks in the back and set the grates in.

Motion by Council Member Snyder, seconded by Council Member Zittel, to accept the Highway Report. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

### ITEM #5      OLD BUSINESS

a) Resignation JoAnne Walker/Senior Center – Supervisor Drozd received the written resignation of JoAnne Walker, PT Recreation Aide at the Senior Center, effective June 17, 2022. Motion by Council Member Krzemien, seconded by Council Member Zittel, to accept the resignation of JoAnne Walker, with regrets. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

b) Town Hall LED light conversion is now complete. This was discussed earlier this evening in Work Session. Supervisor Drozd will have all the amounts together for the August Meeting detailing how much money remains of the ARPA Funds. There are numerous lights out at the Senior Center and he advised Custodian Ott not to replace anything at this time. None of the lights at the Senior Center at LED lights.

c) Town Hall Flooring Project – The flooring project has started. The Court/Board Room, the Court Office and DA Office are complete. The Town Clerk's Office will be done on July 20<sup>th</sup>. The hallway and entrance will be done after that. This project is on hold right now because the Town Hall elevator is being rebuilt this week. Then the flooring project will continue with the Town Clerk's Office, the hallway, entrance and the stairway which had been approved at an earlier meeting.

d) Pre-construction Meeting Hulbert Library Paving Project - Supervisor Drozd attended a pre-construction meeting at the Hulbert Library on July 1<sup>st</sup>. The project will start mid-August. This was discussed earlier this evening in Work Session.

e) Town Park Damage 06/05/2022 Insurance Check - The Town received a check from our insurance company in the amount of \$2,952.18 for the fence damage that occurred at Community Park on June 5<sup>th</sup>. This amount is the full amount of the damage; the contractor who provided the repair quote has been contacted to complete the repair. The grill that was ripped out will be ordered and the Highway Department will install the grill. The Highway Department budget will be reimbursed for this work.

f) Truck grant – Supervisor Drozd advised that the \$30,000 truck grant was approved. The Town will need to take out the amount of the loan and then the Town can make a couple payments and pay it off by the end of the year.

ITEM #6     NEW BUSINESS

a) Audit of the Bills – Supervisor Drozd stated that these bills were audited by Council Member Krzemien, and reviewed by the Board.

Year 2022 Abstract 7:

General Fund A, abstract 7 bills 705-803; \$90,340.08

General Fund B, abstract 7, bills 804-816; \$21,749.68

Library Fund, abstract 7, bills 817-818; \$270.16

Fire Protection, abstract 7, bill 819; \$96,984.51

Joint Van, abstract 7, bills 820-822; \$845.43

Joint Youth, abstract 7, bills 823-826; \$57,210.20

Craneridge Lighting, abstract 7, bill 827; \$2,894.97

Craneridge Sewer, abstract 7, bills 828-842; \$22,061.78

Highway DA, abstract 7, NONE

Highway DB, abstract 7, bills 843-861; \$21,191.03

Kissing Bridge Water, abstract 7, bills 862-864; \$369.32

Kissing Bridge Sewer, abstract 7, bills 865-872; \$16,011.22

Trevett Rd. Water, abstract 7, NONE

Cattaraugus St. Water, abstract 7, NONE

Trust & Agency, abstract 7, NONE

Capital (HA) C. Sewer, abstract 7, NONE

Capital (HB) Land, abstract 7, NONE

Capital (HD) Catt St, abstract 7, NONE

Capital (HE) Sr. Ctr, abstract 7, NONE

Capital (HF) Hwy Equip, abstract 7, NONE

Capital (HG) Waste Study, abstract 7, NONE

Motion by Council Member Krzemien, seconded by Council Member Snyder, to approve the bills as presented. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

b) Court Clerk Jean Kwasnik NYSAMCC October Training – Court Clerk Kwasnik would like approval to attend the New York State Association of Magistrates Court Clerks training in Albany in October. The cost of the training would be split with the Town of Ashford. Each Town would be responsible for \$573 which covers registration fees, mileage, room fees. Court Clerk Kwasnik will be applying for a first-time new Court Clerk Grant to assist with costs. Motion by Council Member Zittel, seconded by Council Member Krzemien, to approve the NYSAMCC training for Court Clerk Jean Kwasnik as above detailed. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

c) IRS Mileage Rate \$.625 – Supervisor Drozd advised that the IRS Mileage Rate has been increased from \$.585 to \$.625 for the remainder of 2022. This is due to the increase in fuel costs. Motion by Council Member Zittel, seconded by Council Member Snyder, to increase the Town's mileage rate to \$.625 for the remainder of 2022. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

d) Accept Resignation of Senior Center PT Laborer Robert Schueler – Supervisor Drozd received the written resignation from Mr. Schueler who will start wintering in Florida. His resignation is effective as of July 7<sup>th</sup>. Motion by Council Member Zittel, seconded by Council Member Krzemien, to accept the resignation of Senior Center PT Laborer Robert Schueler with regrets. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

e) Resolution to Adopt NYS Unified Solar Permit – Andrew Reilly of Wendel Companies provided this Resolution. This is the updated Unified Solar Permit and Resolution. The Town can do this now because CEO Roberts is now certified in solar permits.

Council Member Snyder moved the adoption of Resolution 19, seconded by Council Member Zittel:

RESOLUTION  
ADOPTION OF THE NEW YORK STATE UNIFIED SOLAR PERMIT

WHEREAS, The Concord Town Board duly adopted the "NYS Fire Prevention and Building Construction" code to provide minimum requirements to safeguard the public safety; and

WHEREAS, The Concord Code Enforcement Officer, who administers and enforces all provisions of the New York State Uniform Fire Prevention and Building Code, the New York State Energy Code, and the Concord Town Code; and

WHEREAS, The Town of Concord requires the issuance of a building permit for the construction, enlargement, alteration, repair, removal or demolition of any building or other structure; and

WHEREAS, The New York State Uniform Fire Prevention and Building Code regulates the design, construction, installation, alteration and repair of equipment and systems using solar systems; and

WHEREAS, The New York State Energy Research and Development Authority has developed a New York State Unified Solar Permit that reduces the cost for solar projects by streamlining municipal permitting processes; and

WHEREAS, The Concord Town Board desires to promote the streamlining of the application process for small-scale photovoltaic system installations under 25 kW in size by adopting the New York State Unified Solar Permit application form and implementing the new procedures,

NOW, THEREFORE, BE IT RESOLVED, the Concord Town Board hereby adopts the New York State Unified Solar Permit application form and procedures for the installation of small-scale photovoltaic systems; and it is further

RESOLVED, The Town of Concord Code Enforcement Officer is hereby directed to use said New York State Unified Solar Permit application form and procedures in the issuance of building permits for the installation of small-scale photovoltaic systems; and it is further

RESOLVED, Any further actions required of the Town of Concord to effect the foregoing are hereby authorized and the Supervisor is hereby authorized to execute and deliver any instruments, documents or the like as required to effect the same.

Voting as follows:

Council Member Drake	Excused
Council Member Krzemien	Aye
Council Member Snyder	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

f) Resolution to Dissolve Concord Industrial Development Agency – Supervisor Drozd has been in arrears for a number of years on their reporting. It is time for the Town to dissolve this Agency.

Council Member Krzemien moved the adoption of Resolution 20, seconded by Council Member Snyder:

RESOLUTION  
DISSOLUTION OF CONCORD  
INDUSTRIAL DEVELOPMENT AGENCY

WHEREAS, the Concord Industrial Development Agency was established by special act of the New York State Legislature on June 23, 1980, and

WHEREAS, that the Concord Industrial Development Agency ("CIDA") to further the economic development of the Town of Concord; benefits from the CIDA involved the acquisition, construction and major renovation of buildings and other structures and generate short- and long-term employment in construction and operations-related jobs; and

WHEREAS, New York State General Municipal Section 882 provides that whenever all of the bonds or notes issued by the IDA have been redeemed or cancelled, and all straight-lease transactions of the agency have been terminated, the agency shall cease to exist and all rights, titles and interest and all obligations and liabilities thereof vested in or possessed by the agency shall thereupon vest in and be possessed by the municipality, and

WHEREAS, the Concord Industrial Development Agency ("CIDA") currently has no assets and no funds; and

WHEREAS, the Town has been advised that the CIDA has terminated all its legal obligations, bonds, notes and straight-lease transactions, it is hereby

NOW, THEREFORE, BE IT RESOLVED, that the Town of Concord hereby acknowledges that the Concord Industrial Development Agency shall cease to exist upon passage of this Town Board Resolution.

Voting as follows:

Council Member Drake	Excused
Council Member Krzemien	Aye
Council Member Snyder	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

The Office of the State Comptroller emailed Supervisor Drozd the directions for dissolution. Once the Board passes the Resolution, the Town of Concord IDA will be designated as "inactive" for reporting purposes. The Town then needs to contact our State Senator and Assembly Member about introducing legislation through a home rule message to dissolve the Town of Concord IDA. When legislation has been introduced to remove the IDA from statute, the Town needs to provide a copy of that to the Office of the State Comptroller. The IDA will remain on the Office of the State Comptroller's list of active public authorities until such time as it is dissolved by the Legislature.

The CIDA bank account has been closed. Supervisor Drozd spoke with the Erie County IDA and this IDA will be more than willing to work with projects in our area. Town Attorney Attea advised that the Town does not need Attorney General approval to dissolve this agency. The Town as a whole is not denied the benefit of any of the programs that can be offered through IDAs because they can still apply to the Erie County IDA.

g) Purchase Floor Scrubber – This was discussed earlier tonight during Work Session. Quotes had been obtained and provided to the Board. There are two models quoted and demonstrations will be done at Town Hall. One scrubber is a Clarke battery-operated scrubber which is \$2,895 new and the demo one would be \$2,500; the other is a Minuteman battery operated-scrubber which is the brand that is at the Senior Center; the bid price is \$2,695. Supervisor Drozd would like a motion not to spend more than \$2,900 to purchase the battery-operated scrubber from HJS Supply to be used at the Town Hall. ARPA funds will be utilized for this purchase. Motion by Council Member Zittel, seconded by Council Member Snyder, to purchase a battery-operated scrubber as above noted to be used at the Town Hall. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

h) Senior Van Bid – Supervisor Drozd advised that \$54,000 is in the budget for this Van purchase. There is nothing on State bid around. Ford advised that it would be 1.5 years to get one; Chevrolet does not make these anymore; the only option is a Chrysler product. The drivers have been included in this decision said that a mini-van style is all that would be needed; not a big van like the current one. This bid would be for one, new 7 passenger 2022 mini-van style vehicle with 3.6L Automatic transmission with an Option A for a 4-year unlimited mileage extended warranty, bumper to bumper. Bids would be received up to July 28<sup>th</sup>. The Bid Opening would be at 10 a.m. on July 28<sup>th</sup>. This vehicle would have doors on both sides. The Chrysler product would be a little lower to the ground for passenger access. This van cannot be used to transport wheelchair residents; this would need to go through a wheelchair service. The Town cannot transport anyone with a wheelchair. Council Member Snyder questioned the specifications for this van; anybody could bid on this. Supervisor Drozd noted that the Chrysler products are the only ones out there currently and locally. There are not a lot of manufacturers that make these anymore. Supervisor Drozd also noted that the vehicle will need service and service locally is necessary; the Town does not have the staff to run the vehicle to a dealership in the Northtowns. Once the new vehicle is here, the old Senior Van will go to surplus to Auctions International noting that the vehicle does have mechanical problems. Motion by Council Member Krzemien seconded by Council Member Zittel, to bid out for the new Senior Van with the Bid Opening on July 28<sup>th</sup> at 10 a.m. and a Special Town Board meeting on July 28<sup>th</sup> at 10:30 a.m. to award the bid. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

i) Resolution for Cascade Bridge Engineering Study – This was discussed earlier this evening during Work Session. Council Member Zittel would like to know the condition of the bridge. Town Attorney Attea advised that the bottom line is that if there is a line to draw, he is not sure that this is where it is at. The ECRT is just looking to get grant money to complete a study; there is no harm in becoming better educated on what may or may not have to be done with the bridge to make it safe. Whether the future intended use of that bridge ends up becoming something the Town feels comfortable or uncomfortable with may be a different story; there may be jurisdictional questions and legal and rights questions. If there is going to be a line that the Town Board wants to draw, he is not sure that this is where it would make sense. The ECRT is not asking anything from the Town except the Town's consent to go ahead and try to get this grant. The application is just for the engineering study.

Council Member Zittel moved the adoption of Resolution 21, seconded by Council Member Krzemien:

#### RESOLUTION CASCADE BRIDGE EVALUATION AND PLANNING

WHEREAS, the Erie Cattaraugus Rail Trail, Inc. (ECRT) is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project to be located partially within the Town of Concord, a site located within the territorial jurisdiction of this Board; and

WHEREAS, as a requirement under the rules of this program, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Concord, New York, does hereby approve and endorse the application of ECRT for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project known as Cascade Bridge Evaluation and Planning and located in part within this community.

Voting as follows:

Council Member Drake	Excused
Council Member Krzemien	Aye
Council Member Snyder	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

j) Approve Engineering/Architectural Proposal Community Park Pavilion - The Town received other proposals in the past and Council Member Zittel received this proposal from Schenne & Associates for the snack shack and the septic system engineering. This proposal is for basic professional engineering services for stamped, architectural and structural design plan for an approximate 1,100 square foot snack shack, septic design including the Erie County permit fee for \$3,900. Supervisor Drozd reminded the Board that the Town does have that \$150,000 grant money for this project. This proposal amount could be taken out of the ARPA fund money and then the Town can bid this out and see where the bid amounts come in. Motion by Council Member Snyder, seconded by Council Member Zittel, to authorize Supervisor Drozd to sign the Schenne & Associates proposal in the amount of \$3,900. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

k) Approve DCO Shelter Lease Agreement – The current DCO Shelter Lease Agreement was from 2018. This is the same format but the per diem reimbursement rate increased from \$10 to \$20/day. Motion by Council Member Zittel, seconded by Council Member Krzemien, to authorize Supervisor Drozd to sign the Shelter Lease Agreement with DCO Robinson. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

Supervisor Drozd asked for a motion to add (l) Highway Drainage Project Payment Application, (m) Combining the Craneridge and Kissing Bridge Wastewater Treatment Plants-Start SEQRA process, (n) Continuation of the Flooring Upgrade Project at Town Hall, and (o) Boy Scouts Rental of Community Park. Motion by Council Member Zittel, seconded by Council Member Snyder, to add Items (l) through (o) to the Agenda. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

l) Highway Drainage Project Payment Application – Supervisor Drozd noted that the first draw due to J. Bogner Construction is \$20,250. Council Member Zittel, seconded by Council Member Krzemien, to approve the first Payment Application to J. Bogner for the Highway Drainage Project in the amount of \$20,250. Hwy Supt Edwards advised that the contractor has completed everything on their schedule except the backfill on the tanks out back and to set the grates. Hwy Supt Edwards had pictures to show the Board. The Town is still liable for the tanks which add up to a cost of \$16,434. They come with a setting charge of \$1,400. There are two parts to the tank so the bottom needs to be set and then do everything to the center and then set the top. There is a \$760 delivery charge on each tank. Hwy Supt Edwards picked up the 36' x 36' x 54' manhole that cost almost \$3,500 and they wanted \$910 to deliver it. He picked it up with his pickup truck. The company was going to charge more to deliver that then they were to deliver the 1,000-gallon septic tank. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

m) Combining the Craneridge and Kissing Bridge Wastewater Treatment Plants-Start SEQRA process -

Council Member Snyder moved the adoption of Resolution 22, seconded by Council Member Zittel:

RESOLUTION WITH REFERENCE TO THE PROPOSED  
TOWN OF CONCORD, ERIE COUNTY, NEW YORK  
TOWN SEWER DISTRICTS IMPROVEMENTS  
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)  
LEAD AGENCY RESOLUTION

WHEREAS, the Town of Concord has proposed to construct a single replacement wastewater treatment plant that will serve both the Craneridge and Kissing Bridge sewer districts, and improvements to the collection system within the Craneridge Sewer District; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6 NYCRR Part 617, hereafter called "SEQRA", the Town Board has determined this action to be a Type I Action; and

WHEREAS, this Board wishes to established itself as lead agency in the coordinated review of this action;



## NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The Town Clerk shall notify all involved agencies of the Town Board's intention to designate itself as lead agency.
2. A coordinated review will be performed.
3. This resolution shall take effect immediately.

Voting as follows:

Council Member Drake	Excused
Council Member Krzemien	Aye
Council Member Snyder	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

n) Continuation of the Flooring Upgrade Project at Town Hall -- Supervisor Drozd would like to continue the Flooring Upgrade Project at Town Hall with the flooring for the landing in front of the Auditorium \$2,219; CEO Office \$1,365 and Room 101 \$1,377. Tentative dates for these rooms would be November 9<sup>th</sup>, 10<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> to allow for delivery of the flooring. The total cost would be \$4,961. This would be using the same material/same color. This cost would be paid from ARPA funds. Motion by Council Member Zittel, seconded by Council Member Krzemien, to continue the flooring upgrade project at the Town Hall as detailed above in the amount of \$4,961. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

o) Boy Scouts Rental of Community Park – The Greater Niagara Frontier Council, Boy Scouts of America proposes usage of Community Park on September 22, 2022 from 9 a.m. to 3 p.m. for a Cub Scout Recruitment Event. Cub Scout Pack 59 in Springville is looking to increase the number of scouts and scout families; the numbers have decreased during the last few years during the pandemic with the COVID restrictions. Pack 59 in conjunction with Greater Niagara Frontier Council, Pack 59 will work with the local school district to advertise a Cub Scout Field Day at the park. They will handle all advertising. There will be no admission charged. Inflatable Obstacle Course, inflatable foam tip archery range and inflatable self-contained BB gun range will be available. The Town charges a \$25 fee for use a shelter and this is different from renting out the pavilion. The Boy Scouts will be using the whole Park and should be paying the fee for all three shelters. Motion by Council Member Zittel, seconded by Council Member Snyder, to grant the request from the Boy Scouts to use Community Park for their Recruitment Day. Council Members Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye; Council Member Drake, excused. Carried.

ITEM #6      EXECUTIVE SESSION

There was no Executive Session.

ITEM #7      CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #8      COUNCIL MEMBER NOTES

a) Council Member Krzemien advised that this month the West Valley Demonstration Plant Meeting on July 27<sup>th</sup> will be at the plant for an on-site tour. Supervisor Drozd may attend this meeting also.

July 13, 2022

b) Council Member Krzemien would like the Boston Fire Department Fire Contract. The current Contract expires December 31, 2022. She would like to give them a draft copy in the next month or so. Town Clerk Schweikert will email copies of the current contracts to Town Attorney Attea for his review and input. Supervisor Drozd will hold a Work Session once Town Attorney Attea reviews the contracts to discuss these contracts.

c) Council Member Zittel noted that the East Concord Fire Department will have their Tractor Pull on Saturday, July 16<sup>th</sup> starting at 6 p.m.

d) Supervisor Drozd advised:

- CEO Roberts attended the NYSERDA Code Enforcement training. This training was the last requirement for the \$5,000 grant.

- The grant from 2008 originally for the ADA equipment is due by July 15th was changed to office furniture. The Town already has the ADA equipment. Town Clerk Schweikert's office needs filing cabinets and the Bookkeeper would like another file. This went through David DiPietro's Office; he is hopeful that the grant will be approved.

- House Appropriations Committee included the \$2,000,000 in the House Appropriations for the Concord combined wastewater treatment plants. The Town originally asked for \$3,000,000. The Bill was adopted by the sub-committee on interior environmental positive development so when Congress puts together next year's spending plans, this is in there. The letter has been received.

- Met with WIC (Women, Infants & Children) representatives numerous times. WIC is handled by New York State. The Southtowns Coordinator and the Regional Director of WIC picked up all their items being stored in Town Hall; WIC has not been here in two years because of the pandemic. The Town needs that back room WIC was using for Justice Court storage. Supervisor Drozd reached out to other organizations in town to try to find a different location in the town for WIC. Today he met with WIC representatives and the Crossing Church Pastor Keith Clark (which is affiliated with the Wesleyan Church) Board of Directors approved WIC using the space over at the Joylan Theatre/old Joe's Barbershop space. There are changing tables, restrooms, all decorated in a kid's motif. The WIC representatives were happy with this location; WIC now needs to get New York State representatives here to approve this new location. Supervisor Drozd extended thanks to Pastor Keith Clark for working with WIC. Local Catholic Charities has approved the location. Supervisor Drozd is glad that the program would still be in Concord. There are a lot of people using this program.

- The Salt Barn roof was repaired.

- The Senior Center will be closed next week. Senior Director Eschborn will be on vacation. Supervisor Drozd will work with the security alarm company to have the system installed next week. The Bensley Center will also be finished when the alarm company are here too.

- Received a notice that the rest of the ARPA funds will be deposited in our account shortly. The amount \$214,563.46 will be deposited. Supervisor Drozd will have an update on the ARPA funds for the August meeting. Quotes will be obtained for the Highway Department office, break room and hallway and then flooring for the third floor at Town Hall.

- Received an email from Ken Vedder, Erie County Sales Tax Department. The sales tax is still running 7.28% ahead of last year for the County as a whole.

- Notified the Board that all fire extinguishers at all Town buildings have been serviced for the year.

- Met today with Erie County Department of Health and Operator Domes at the Kissing Bridge Water Plant. Erie County had not been out in years to inspect our facility. There are some deficiencies: well heads are not high enough and need to be raised then sloping the ground away. There are some deficiencies in the building but awaits the written report to see what the inspector has noted. Some of the equipment that has been decommissioned should be removed from the building.

- The Hulbert Library boiler inspection and the Town Hall boiler inspection was completed. There were no deficiencies at Town Hall. There were deficiencies at the Hulbert Library. Tom Randall put the new boiler in a year ago and there were a few things that were not done. Mr. Randall has the report and will do the work. Once the work is complete, Supervisor Drozd will need to have it reinspected.

- Community Park was rented out three days last weekend and one day this week for the Garden Club picnic. Everyone that has been up there said that Community Park is one of the best around; received nothing but compliments. Park Supt Schweikert does an excellent job there. Custodian Ott was up there a few days and gave the restrooms a coat of fresh paint. Council Member Zittel asked if quotes could be obtained to repair the concrete shelter floor. Supervisor Drozd will get some prices to repair that floor. Council Member Zittel advised that the test hole was dug at Community Park for the engineers. All went well.

- Events taking place this weekend; Thursday night is the official kick off of the Concert Series; last Thursday was our local Jazz Band. Tomorrow night is Boys of Summer. Friday is the All-Class Reunion put on by the Kiwanis Club. This year the Springville Volunteer Fire Company joined in with the Kiwanis Club. Saturday is East Concord Fire Department Tractor Pull and Sunday is the Springville Volunteer Fire Company will have craftors and vendors and a car show/food/music.

ITEM #9      MOTION TO ADJOURN

Motion by Council Member Snyder, seconded by Council Member Zittel, and passed unanimously, to adjourn the meeting at 8:03 p.m. in memory of:

Dan E. Colf  
William R. Brown  
Thomas R. Gielow  
Rebecca M. Rogers  
Ronald John Dimpfl  
Wilford J. Steff  
Gerald H. Kroll  
Michael Edward Ahrens  
John M. Sullivan  
Bonnie Lynn Lutz  
Vincent A. Langreck

  
\_\_\_\_\_  
Darlene G. Schweikert  
Town Clerk

0

0

0

## ***Town of Concord Highway Department***

13076 N. Central Avenue

Springville, NY 14141

716-592-4892 Phone

716-592-4357 Fax

Barry A. Edwards, Highway Superintendent

Highway Superintendents Report for the period of June 10, 2022 to July 13, 2022.

With thirty days in this period the Highway Department accomplished the following:

- The Crew continued to mow and weed whack cemeteries and Senior Center.
- The Crew paved spots on Middle Road, Kern Road and Transit Line Road. We are getting ready to oil and chip.
- Continue to watch beavers' activity on Kaiser Road.
- Ditching has been done on Kern Road and Middle Road along with some driveway culverts.
- New signs have been installed on all cemeteries. Most spots and holes have been filled with topsoil and seeded at the cemeteries.
- The Crew continue to mow all Town Roads.
- All floor drains at the shop are being installed. All fill from the shop drains have been hauled away.
- Hauled 250 ton of two-inch crushed stone for Mayo Road has been hauled to shop.



- Hauled 550 ton of 1 ST's to shop for chipping.
- The Crew did the parking lot at the water site on Abbott Hill Road with millings.
- Had the EGR replaced on truck #14.
- Replaced the tie rod end on the park tractor.
- Fixed multiple hydraulic hoses on the tractor for mowing shoulders.
- Fixed multiple signs on Smith and Kaiser Roads that were stolen.
- The Crew this week have been helping the Village of Springville to haul millings. Also, we will be working with Colden and Sardinia to do chipping.

I would at this time, like to express, how the crew that is installing the new drain system in the shop work very well together, are polite and are doing a great job. This week they will be starting concrete work.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Barry A. Edwards", with a long, sweeping horizontal line extending to the right.

Barry A. Edwards  
Highway Superintendent

