

TOWN OF CONCORD TOWN BOARD MEETING May 13, 2021
7:00 p.m.

MEETING CALLED TO ORDER BY CLYDE M. DRAKE, SUPERVISOR,
at 7:06 p.m.

PLEDGE TO THE FLAG LED BY SUPERVISOR DRAKE

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

ROLL CALL: CLYDE M. DRAKE, SUPERVISOR
JAMES M. KREZMIEN, COUNCILMAN
KENNETH D. ZITTEL, COUNCILMAN
WILLIAM F. SNYDER, III, COUNCILMAN
PHILIP DROZD, COUNCILMAN

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk
BARRY A. EDWARDS, Hwy Supt.
BRIAN F. ATTEA, Town Attorney
JEFFREY SINGLETON, Code Enforcement
CAROLYN A. ROBINSON, Dog Control Officer

MAX BORSUK, Springville Journal GEORGE DONHAUSER
KIMBERLY KRZEMIEN KELLY CAMPBELL

ITEM #1 APPROVAL OF MINUTES

a) Work Session – 04/08/2021 – Motion by Councilman Zittel,
seconded by Councilman Drozd, to approve the minutes as presented. Councilmen
Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried

b) Town Board Meeting – 04/08/2021 – Motion by Councilman
Snyder, seconded by Councilman Zittel, to approve the minutes as presented.
Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #2 PUBLIC COMMENT

Supervisor Drake opened the floor for Public Comment.

No one wished to address the Board. Motion by Councilman Krezmien,
seconded by Councilman Zittel, to close Public Comment. Councilmen Krezmien, Zittel,
Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #3 MONTHLY REPORTS

Motion by Councilman Krezmien, seconded by Councilman Drozd, to
approve the Monthly Reports, Items a-f. Councilmen Krezmien, Zittel, Snyder & Drozd;
Supervisor Drake, voting aye. Carried.

- a) Code Enforcement Report – April 2021
- b) Dog Control Officer Report – April 2021
- c) Town Clerk Report – April 2021
- d) Van Report – March 2021
- e) Van Report – April 2021
- f) Judge Frank Report – April 2021

g) Highway Report – Hwy Supt Edwards read his filed report. His report
is included in the Minute Book. Hwy Supt Edwards noted that he had watered the trees
at the Hulbert Library three times and the Library will need to continue to water the trees.

Motion by Councilman Drozd, seconded by Councilman Krezmien, to accept the Highway Report. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #4 OLD BUSINESS

There was nothing for Old Business.

ITEM #5 NEW BUSINESS

Supervisor Drake advised that Nichole Ruf and Corey Sveinsson of Drescher & Malecki were in attendance to review the Town Audit ending December 31, 2020. They had performed most of their tests earlier in the year but were waiting on one report that is performed by an actuary for LOSAP (Length of Service Award Program) and that was the last piece of evidence that was needed to obtain to wrap up the financials in the last few weeks and finalize the Audit. Ms. Ruf reviewed the Audit with the Board. Copies of documents were given to the Board which included the Basic Financial Statements, Management Letter, Auditor Communications Letter and Report on Departmental Financial Statements. The most important thing that this Board probably cares about is the opinion on the Financial Statements and a clean, unmodified opinion was issued. That is the highest opinion that can be achieved. Within the Management Letter, there are a couple of items to look at for during the next year. Nothing significant within the Financial Statements themselves. Last year, there were some recommendations relating to some IT policies, general entry policies and during this year it was noted that there were new policies adopted by the Town for Cyber Security, Journal Entry Policy implemented and procedures relating to Journal Entries.

Ms. Ruf continued that the Auditor Communications Letter contains all standard communications that they are required to communicate to the Town.

Ms. Ruf advised that on behalf of the Board, an audit the Town Clerk/Tax Receiver, Justice Department and the State Comptroller's checklist and perform an audit on those Financial Statements. There is an unmodified opinion on those Financial Statements on these Financial Statements as well.

Ms. Ruf noted that they are required to let the Town what their responsibility as an external Auditor is and that is to gain reasonable assurance that the Financial Statements have no material misstatements. Test controls were completed to determine what controls exist and whether we can rely on them and then they perform substantive procedures based on the controls that exist and report that information to the Town. The Audit contains a summary of significant policies. If there were any changes during the year, they would have to let the Town know. There were no changes; there were a couple last year so they discussed them with Supervisor Drake. This year there were no changes that would impact the Financial Statements. Significant Accounting Estimates; within the Financial Statements, there are estimates. These are all on the long-term Financial Statements, the government-wide. None of those impact your fund financial statements, the General Fund, Highway Fund. The overall trend for the year was generally pretty good. The beginning of the year was kind of a concern because we really just didn't know where it was going and it obviously came back a little bit towards the end and ended up a little bit better than anticipated. With COVID there were savings; purchases not happening; there was an increase in fund balance in some of these funds. The General Fund increase is about \$115,000. She reviewed the unassigned, assigned, restricted and nonspendable amounts. Ms. Ruf advised that in the General Fund, \$332,200 is actually available for spending. The General-Town Outside Village Fund increased about \$87,000 from last year. Highway-Part Town Fund had an increase of approximately \$224,000 because of the savings experienced during 2020. The Fire Protection Fund is going to be large because it includes the assets that are restricted for LOSAP. The Sewer Fund increased about \$22,000 from last year with the two districts.

Ms. Ruf noted that Corey Sveinsson oversaw the day-to-day activities of the audit. Ms. Ruf encouraged the Board to reach out to them if the Board had any questions. Supervisor Drake advised that he thinks the Board can now breathe a sigh of relief; we

did not know where the Town was at with last year. Supervisor Drake noted that the only fund that was over was the Cattaraugus Street Water District because of the leak.

Supervisor Drake noted that the Town will take more control of the end of year entries. Bookkeeper Timmel had taken the first accounting course and she will be taking the second one in June. Ms. Ruf advised that there are different entries that they proposed during the audit and there are some entries that Bookkeeper Timmel can do. During the year, Drescher & Malecki would like to sit with her to go over how these entries are done so that when the audit is done next year, she has understanding of what was done.

There were no other questions of Ms. Ruf and Ms. Sveinsson. Supervisor Drake thanked them and they left the meeting at 7:25 p.m.

a) Audit of the Bills – Supervisor Drake stated that these bills were audited by Councilman Drozd, and reviewed by the Board.

Year 2021 Abstract 5:

General Fund A, abstract 5, bills 337-412 & 470; \$32,265.54
 General Fund B, abstract 5, bills 413-422; \$482.85
 Library Fund, abstract 5, bills 423-425; \$515.34
 Fire Protection, abstract 5, NONE
 Joint Van, abstract 5, bills 426-427; \$298.63
 Joint Youth, abstract 5, bills 428-431; \$18,192.56
 Craneridge Lighting, abstract 5, bills 432 & 471; \$515.34
 Craneridge Sewer, abstract 5, bills 433-444; \$6,507.17
 Highway DA, abstract 5, NONE
 Highway DB, abstract 5, bills 445-462; \$10,630.07
 Kissing Bridge Water, abstract 5, bills 463-465; \$270.55
 Kissing Bridge Sewer, abstract 5, bills 466-469; \$2,843.81
 Trevett Rd. Water, abstract 5, NONE
 Cattaraugus St. Water, abstract 5, NONE
 Trust & Agency, abstract 5, NONE
 Capital (HA) C. Sewer, abstract 5, NONE
 Capital (HB) Land, abstract 5, NONE
 Capital (HD) Catt St, abstract 5, NONE
 Capital (HE) Sr. Ctr, abstract 5, NONE
 Capital (HF) Hwy Equip, abstract 5, NONE
 Capital (HG) Waste Study, abstract 5, NONE

Motion by Councilman Drozd, seconded by Councilman Krezmien, to approve the bills as presented. Councilmen Zittel & Drozd; Supervisor Drake, voting aye. Carried.

b) Permit Fees – Supervisor Drake noted that CEO Singleton met with the Planning Board with some suggestions and asked that there be increases on some of the Permit Fees because our fees were on the lower end of the scale. CEO Singleton meets with the applicants, review the permits, does the inspections and there is a significant number of things to do. The members were provided with a list of the proposed increases; see attached. The members reviewed the fee schedule; Councilman Zittel felt these are very reasonable; Town Atty Attea did not see anything that is way out of line. Councilman Krezmien questioned the “Accessory Building \$50 language which included any storage unit, shipping container, semi-truck, pods, old box, tractor trailers, etc.” He felt that the fee should be larger to deter some of the people from putting these tractor trailer boxes on their property. Town Atty Attea said the Town could consider an amendment to the Town Code to prohibit these based on certain zoning classifications. Councilman Krezmien thought that when he was on the Planning Board many years, he did not think they were allowed. CEO Singleton advised that there are no restrictions in the Code right now; he thought that by doing square footage and then set-back requirements so it would not be in the front; to try to hide it somewhat. Councilman Drozd felt that the storage sheds under 144 square feet for \$50 was reasonable but some of the storage containers and semi-truck boxes/pods are bigger than garages or pole barns

and the fee for that is \$200. He believes that the fee should start at \$200; higher than a shed. Councilman Snyder said he was comfortable approving the fee schedule and then ask the Planning Board to look at storage pods and make a new recommendation. Town Atty Attea advised that the Code could be amended with regards to reasonable restrictions on zoning classifications or time period. Other towns have restrictions on where these can go, or if they can go at all; on wheels, without wheels. Supervisor Drake noted that the \$50 fee was only for accessory buildings under 144 square feet then the fee schedule went to up to 1000 square feet for \$200. Councilman Drozd wanted to strike the language about storage units, pods from the \$50 fee schedule and start at \$200. Councilman Snyder noted that these can be an economic storage solution. Councilman Krezmien noted that these do not look too good in anybody's yard. CEO Singleton thinks that storage buildings over 144 square feet can be assessed on the tax rolls and if there is no permit, these buildings don't get caught. Motion by Councilman Drozd, seconded by Councilman Snyder, to approve the Building Permit/Fee Schedule with the change under Accessory Buildings that the \$50 fee is for all storage sheds up to 144 square feet (striking "including any storage unit, shipping container, semi-truck, pods, old box, tractor trailer, etc."); effective June 1, 2021. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

c) Cemetery Plot Fees – Supervisor Drake advised that last time this was addressed was in 2017. At that time the Board increased the cemetery fee from \$100 to \$400 per grave. Supervisor Drake noted that there have been calls regarding the East Concord Cemetery. The Town had a motion that the only graves that would be sold were to somebody that already had a family member in that cemetery. There are actually very few graves available. The map shows another row of lots but the last row separates the cemetery from the next property owner and is now overgrown with vegetation. Councilman Zittel and Kimberly Krzemien noted that Fairview Cemetery just raised their fee to \$700. Maplewood Cemetery is \$750 plus \$25 for corner markers and \$60 for registering the deed; total \$830. The fee to open the grave is handled through the funeral director. Fairview Cemetery charges \$40 a corner for the markers. The documents for the cemeteries that the Town has had to take over are not in order; there are a couple maps with names and trying to locate deeds. The thought is that if the Town leaves the fee at \$400 people will be looking for a deal. Supervisor Drake would like to increase the fee to \$600 with an effective date of June 1, 2021. Supervisor Drake is going to the East Concord Cemetery tomorrow to look at the grave sites to see what is available. Supervisor Drake advised that each cemetery has their own bank account. The mowing bid for cemeteries comes out of the B Fund. Councilman Snyder feels that the Board has the responsibility to increase the fees to cover costs. Motion by Councilman Krezmien, seconded by Councilman Zittel, to increase the cemetery plot fee for the town owned cemeteries to \$600 effective June 1, 2021. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

d) Town Van – Supervisor Drake noted that there has been discussion with Senior Director Eschborn and the Van Drivers. The Concord Van would like to expand their riders to include all Veterans of any age. The ride would consist of only rides to the VA Clinic in Springville or the VA Hospital in Buffalo at this time. This would start May 24, 2021. They would do these trips first to see what the interest would be. As per our policy, a Veteran would have to follow the COVID Guidelines and be able to get off and on the van by themselves. Supervisor Drake advised that the drivers are saying that they do have the time that they could do these trips. Councilman Snyder questioned what kind of mileage this would be and at this time we do not know. Motion by Councilman Drozd, seconded by Councilman Krezmien, to expand the Concord Van service to all Veterans of any age limited at this point to the VA Clinic in Springville or the VA Hospital in Buffalo. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

e) Adler Guiderail - Supervisor Drake asked Hwy Supt Edwards to bring the Board up to date on the guide rail on the Adler property. Hwy Supt Edwards had included this in his monthly report attached. Hwy Supt Edwards noted that Brian Twitchell who had been scheduled to come review the situation was in a car accident so he has now reached out to Pavilion Drainage Supply Co, Inc. (who is the low bid for Erie County) and they will be sending an engineer out in the next couple of days. Pavilion

Drainage Supply noted that it is illegal by NYS DOT to put a gate in a section of guiderail. Councilman Drozd met with Mr. Adler today and previously took a drive by the property and believes access to a property cannot be denied. Councilman Drozd noted that in his opinion it will cost a lot of money to put a driveway in there but the gate is not allowed. Town Atty Attea advised that this gentleman came to address the Town Board last year; he may be mistaken but believes it was very clear that Mr. Adler had enough frontage that there were other points of access so it is not a matter of being denied access; it is a matter of being denied access at the point that Mr. Adler thinks is the most advantageous for him. What was suggested at that time was that this Board may not have the technical expertise to determine whether or not it would be safe and appropriate based on grading and curves to remove a section of the guiderail. When that guiderail went it, it was based on research done based on those variants for the safety of the people utilizing the road. It is not a matter of trying to deny Mr. Adler his right; he was advised to bring the data to the Town or reach out to the appropriate at the agency who made the determination years ago that the guiderail needed to be there. Until then, Town Atty Attea does not think the Town would have the discretion to just remove a section of guiderail because it's the most convenient place for access. Councilman Drozd noted that this is a Town road; not a state one so the state won't come out. Councilman Snyder asked Town Atty Attea if it was incumbent of this Board to do that. Councilman Drozd advised that now the Town has someone with engineering background coming to the site and if they come in and say no, he thinks the Town has to go with what it determined by Pavilion Drainage. Town Atty Attea noted that his concern is the Town's liability since the guiderail had been established; with no intention of creating a hardship for this individual. Councilman Snyder's concern was if it was removed and then a car went off there. Town Atty Attea stated that the previous determination was made for public safety and highway safety and he does not want to see the Town create an unnecessary liability. Supervisor Drake advised that this was initially put on the Agenda because Hwy Supt Edwards thought he would have had the meeting with Brian Twitchell. Hwy Supt Edwards advised that Pavilion Drainage Supply will be doing a job in Craneridge and when they are in the area, they will go look at the Adler property. Councilman Drozd noted that the Town should wait until Pavilion Drainage Supply goes out and makes a determination.

f) Maple Wood Cemetery – Supervisor Drake had been contacted by Vernon Ridder, President of the Springville Rural Cemetery Association (Maplewood Cemetery) asking for the Town to do something for the cemetery financially. A letter of explanation of their request was received. In prior years, the Town had given them \$1,500 and last year the Town did not give them anything. Supervisor Drake explained that the cemetery should come to the Town at budget time with their request. Supervisor Drake noted that the mowing bids came in a little lower than last year. Councilman Zittel advised that Maplewood Cemetery does their own mowing; this is not included in the mowing bid for Town owned cemeteries. Motion by Councilman Krezmien, seconded by Councilman Drozd, to give Maplewood Cemetery \$1,500. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye.

g) Planning Board Appointment – Supervisor Drake advised that there is a vacancy on the Planning Board due to Lawrence Kelly's resignation. He reached out to Michael Cochran who is interested in joining the Planning Board to complete the remainder of Mr. Kelly's term which ends December 2025. Mr. Cochran attended the last Planning Board meeting as a visitor/resident and he also attended the Southtowns Planning & Development meeting a couple weeks ago; he has shown a lot of interest and would like to see Mr. Cochran on the Planning Board. Motion by Councilman Krezmien, seconded by Councilman Zittel, to appoint Michael Cochran to the Planning Board. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

h) Budget Journals – Supervisor Drake advised that at the April 2021 meeting, budget journal entries were approved by the Board. It was noted at that time that Supervisor Drake did not think the entries were correct and they were not. Supervisor Drake asked for a motion to rescind the Budget Journals approved at the April 8th, 2021 meeting. Motion by Councilman Snyder, seconded by Councilman Zittel, to rescind the motion to approve the Budget Journals from the April 8th, 2021 meeting. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Supervisor Drake advised that the second part of this item is the new set of Budget Journal entries. A listing was given to the members.

Account	Budget Journal Entries 2020 Name	(From) To
A1110.43	Justices-Grant Funding	5,166.00
A1220.2	Supervisor-Copier, Computer Equip	673.00
A1220.40	Supervisor -- Supplies	236.00
A1320.41	Auditor-Auditing Accounting	460.00
A1620.41	Bldg-Heat Lights	103.00
A1620.42	Bldg-Maintenance	8,446.00
A1990.4	Contingency Account	(15,109.00)
A8810.49	Cemeteries-Misc	25.00
A5132.40	Garage-Supplies	3,318.00
A5132.41	Garage-Utilities	(3,318.00)
A5132.42	Garage-Communications	(1,158.00)
A5132.49	Garage-Misc	1,158.00
A9010.8	State Retirement	(19,467.00)
A9030.8	Social Security	(8,355.00)
A9040.8	Workers Comp	(6,677.00)
A9050.8	Unemployment Insurance	36,716.00
A9060.8	Hospital and Medical	(2,217.00)
SF3410.45	Fire Protection-Fire Co Exp	(12,248.00)
SF3410.46	Fire Protection-Service Awards	12,248.00
SW3-909	Fund Balance Unreserved	(957.00)
SW3-8389.41	Maint-Operation	957.00
SW1-9010.8	State Retirement	475.00
SW1-9030.8	Social Security	27.00
SW1-8389.49	Maint-Misc	(502.00)
B8010.1	Zoning-Pers Serv	(31.00)
B8010.41	Zoning-CEO cell phone	30.00
B8010.42	Zoning-ZBA Expense Per Meeting	1.00
B8020.48	Planning -- Update Code Books	(552.00)
B8035.48	Scenic Byways	40.00
B8160.49	Refuse and Garage-Trash Pickup	944.00
B8684.49	Planning and Mgmt Develop	(5,799.00)
B8810.40	Cemeteries Support	(3,420.00)
B9010.8	State Retirement	(2,821.00)
DB5110.49	General Repairs Town Hwys	(23,868.00)
DB5130.20	Machinery-Equip	14,487.00
DB5130.49	Machinery-Equip Repairs	9,381.00
DB9010.8	State Retirement	(1,957.00)
DB9060.8	Hospital and Medical	1,957.00
JV6772.42	Programs for Aging-Repairs	310.00
JV6772.49	Programs for Aging-Misc	(310.00)
JY7310.1	Youth Programs-Pers Serv	(5,372.00)
JY310.41	Youth Programs-Special Programs	5,372.00
L7410.1/7410.42	Library-Pers Serv	(549.00)

L7410.49	Library-Misc	549.00
SS1-8130.40	Sewage-Supplies	1,353.00
SS1-8130.44	Sewage-Electric	1,152.00
SS1-8130.45	Sewage-Repairs	(9,538.00)
SS1-8130.48	Sewage-Prof Serv	3,000.00
SS1-8130.49	Sewage-Misc	2,945.00
SS2-8110.41	Sewer Admin-Contractual	(1,088.00)
SS2-8110.49	Sewer Admin-Misc	1,088.00

Supervisor Drake advised that these are transfers within each fund. The only one that you will see hitting the fund balance is the SW3 which is the Cattaraugus Water Street for \$957. Councilman Snyder asked why these entries changed. Supervisor Drake advised that last month's entries showed the salaries were applied incorrectly since some people are getting paid every two weeks so at the end of the year, you have to decide where the payrolls fall and those last payments may need to be split. This was not done so when you looked at the entries, it was showing that payroll lines were over budget. Most of the entries stayed the same but all the labor ones are pretty much gone now. Councilman Snyder noted that these really just represent budget overspending? Supervisor Drake advised by fund; one line was over; the other line was under. The only fund that was totally over was Cattaraugus Water. Motion by Councilman Snyder, seconded by Councilman Zittel, to approve the Budget Journals as presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Supervisor Drake asked for a motion to add (i) Workers Comp. Motion by Councilman Drozd, seconded by Councilman Zittel, to add (i) to the Agenda. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

i) Worker's Compensation -- Supervisor Drake advised that the Town has had PERMA cover our compensation insurance for quite a few years and there were a couple open claims with them and didn't want to jump companies while the claims were still open but last year the one major claim was closed and the minor was resolved. Supervisor Drake has been working with Ron Miller at Evans Insurance to look at different companies trying to see if the Town could get a better deal. A comparison list was given to the members. PERMA came in at \$67,455; Comp Alliance at \$40,151 and NYSIF is \$37,185 with an asterisk. NYSIF is projecting a 35% dividend paid 18 months in the future so that is not guaranteed. The other change on the list is that the payrolls are not the same: PERMA and NYSIF is based on the actual payroll from last year; Comp Alliance bases it on the budgeted payrolls. It may be that out of three the Town would not want to stay with PERMA, there could be a savings of \$27,000/year. Mr. Miller thinks that for the couple thousand dollars based on the unsure rate of NYSIF, he is feeling the Town should go with Comp Alliance. The Worker's Comp insurance needs to be effective June 1st. Councilman Krezmien questioned if there would be administrative fees/hidden costs. Supervisor Drake noted that most towns in Western New York are using Comp Alliance. Councilman Snyder questioned the numbers on the top of the list; Supervisor Drake advised that the number at Comp Alliance is the budgeted payroll. Councilman Snyder noted that with PERMA the Lifeguard/Beaches has \$44,093 and Supervisor Drake advised that SYI went on their own. The total for PERMA and NYSIF are \$1,045,219 and Comp Alliance using the actual budgeted total is \$997,102. This is roughly a \$40,000 difference. Motion by Councilman Drozd, seconded by Councilman Zittel, to authorize Supervisor Drake, if he is comfortable with the information received, to make arrangements for the Town's Worker's Compensation to be obtained through Comp Alliance effective June 1, 2021. Town Atty Attea advised that this motion would give Supervisor Drake the discretion to proceed based on the assumption that the information provided to the Supervisor is acceptable. Councilman Drozd agreed. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Councilman Drozd asked Supervisor Drake to add (j) Upgrades to the Hulbert Library to the Agenda. Motion by Councilman Snyder, seconded by Councilman Zittel, to add (j) Upgrades to the Hulbert Library to the Agenda. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

(j) Councilman Drozd had attended a Library meeting earlier today and updated the members. Librarian Jennifer Morris reported that there is some money from Erie County for upgrades to some of the rural libraries. Librarian Morris would like to put in upgrades to the restrooms such as touchless faucets, touchless towel holders, auto flush toilets and new set of bathroom locks. Librarian Morris would request a motion from the Town Board to apply for these funds from the Erie County Central Library. Motion by Councilman Krezmien, seconded by Councilman Zittel, to allow Librarian Morris to apply for these funds. Councilman Snyder questioned if there were strings attached to this money? Councilman Drozd answered no; if she gets it, she gets it; if she doesn't get it, she doesn't. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #6 EXECUTIVE SESSION

There was nothing for Executive Session.

ITEM #7 CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #8 COUNCILMAN NOTES

a) Councilman Drozd brought the Board up to date from the Hulbert Library meeting:

(1) The new caretaker started working at the Hulbert Library last week. The permanent caretaker had some medical issues. Councilman Drozd will remind him to water the newly planted trees.

(2) Last month the Town Board gave the Library Board permission to proceed with a security system at the Library. The low bidder was Cinema & Sound. Librarian Morris is waiting for their start date.

b) Councilman Zittel reminded the Board that East Concord Fire Department will be having their Chicken BBQ on Sunday, May 16th from 11 a.m. to 1 p.m.

c) Supervisor Drake advised that he attended the Southtowns Planning & Development meeting with Councilman Zittel. The speaker was Ashley Smith from Go Bike. There was an opportunity to bounce questions off of her and gave her some points to consider. Where do you go to the bathroom on the trail because the trail goes through people's yards? The Village said that they had not had any problems on the one-mile section but Supervisor Drake told her about the paintball incident on a nearby residence. It was a very good meeting.

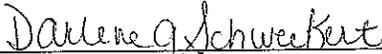
d) Supervisor Drake also attended a Southtowns Preservation meeting. It is a good organization.

e) Supervisor Drake is being honored by the Springville Chamber of Commerce; he won the President's Award. There will be Wine Toast at the Country Club on May 19th. The Board congratulated Supervisor Drake on his award.

ITEM #9 MOTION TO ADJOURN

Motion by Councilman Snyder, seconded by Councilman Krezmien, and passed unanimously, to adjourn the meeting at 8:22 p.m. in memory of:

Carla A. Pericak
William R. Little
Julia L. Emerling
Shirley E. Fuller
Iola N. Kolbe
Glenn W. Cooley
Heidi M. Ausman
Gary M. Mancuso



Darlene G. Schweikert
Town Clerk



Town of Concord Highway Department
13076 N. Central Avenue
Springville, NY 14141
716-592-4892 (phone)
716-592-4357 (fax)
716-481-2848 (cell)
Email: concordhighway@gmail.com

Barry A. Edwards, Highway Superintendent

Highway Superintendent's Report for the period of April 9, 2021 to May 12, 2021

- Finished brakes on Truck #18.
- Brakes have been done on both 550s.
- Both 550s have been taken to the Ford garage for recalls.
- All roads in Concord have been swept and cleaned with the Vac-All sweeper.
- Four truck salt runs were done on April 16 and April 21.
- Helped Chuck in the Park with trees, bathroom, locating bases and roller for the diamonds.
- Looked at paving job with Mike Kehl from Suit-Kote & Jon Emmick from Midland.
- Cut trees on Middle Road, Transit Line Road, Craneridge and old Emerling Road.
- Continue to check on beavers on Kaiser Road.
- Picked up 14 pieces of culvert pipe for 2021 driveway work. Already replaced one on Manchester Road.
- Moved a piece of equipment for Sardinia.
- Removed deed trees at Library, planted four new ones. Replaced four signs and regraded around trees; planted grass and mulched. Trees need to be watered.
- Continue to work on equipment at shop and keep shop clean; continue to take daily temperatures.
- Looked at chip stone and sand for 2021/2022 season.
- Replaced manhole in Craneridge and re-did intersection and cul-de-sac.
- Cleaned ditch on upper Randall Drive and took down cherry tree.
- Helped serve Mother's Day lunch at the Senior Center.
- Hand patch S. Cascade Drive, ground out starting point & finish point to accept blacktop. Put up four new "Bump" signs and weather permitting starting Monday, May 17, 2021. Striping will follow.

RE: Alder Guiderail

Brian Twitchell who does the guiderail work was in a severe automobile accident and was not able to meet with me. I reached out to Pavilion Drainage Supply Co., Inc., (who is low bid for Erie County) who also does guiderail work and they will be sending someone out to the property in the next couple days. They noted that it is illegal by NYS DOT to put a gate in a section of guiderail. I will let the Board know what their representative finds when he comes out.

Barry Edwards
Highway Superintendent

Effective 6/1/2021

**TOWN OF CONCORD
BUILDING PERMIT/FEE SCHEDULE §162-1**

New Home Permits:

\$500 up to 2,000 square feet
\$200 each additional 1,000 square feet or portion thereof

Accessory Buildings:

\$50 all storage sheds up to 144 square feet
\$200 all garages, pole barns, decks, porches, sheds & storage buildings up to 1,000 square feet including any storage unit, shipping container, semi-truck, pods, old box, tractor trailer, etc.
\$250 garages, pole barns, decks, porches, sheds & storage buildings over 1,000 square feet

Commercial Permits:

\$1,000 for 1st 10,000 square feet
\$250 each additional 10,000 square feet or portion thereof
\$750 for 1st addition or alteration of 10,000 square feet or portion thereof
\$250 each additional addition or alteration of 10,000 square feet or portion thereof

*Exception: Where owner of residential property located in a commercial district (C2) who wants to improve their residential property, not the commercial property, will be charged the residential building permit fee. If at any time the permitted structure is used for business purposes, it shall void the original fee and the business fee shall be reinstated.

Miscellaneous Permits:

\$75 pools (in ground & above) spas, hot tubs, etc. *See State regulations for fence
\$75 solid fuel burning stoves/furnaces or chimney
\$75 demolition of building
\$75 inspections relative to major renovations, insurance requests, realty inspections, mortgagor-mortgagee inspections, estate and litigation, and re-issue of certificate of occupancy inspection
\$75 alterations to building
\$75 roof permit (all buildings over 144 sq ft)
\$75 permanent standby-backup generator and require an inspection/testing done by a certified electrical inspector

Additions:

\$150 up to 500 square feet
\$200 501 to 1,000 square feet
\$250 1,001 to 1,500 square feet
\$300 1,501 to 2,000 square feet
\$350 2,000 square feet and over

**Re-issue: Fee is the same fee paid for the original permit.
Fees are doubled for any building which is started without obtaining a building permit**