

TOWN OF CONCORD PLANNING BOARD
Town Hall Auditorium

November 3, 2020
7:00 p.m.

ITEM # 1:

The meeting was called to order by Planning Board Chairman Lawrence J. Kelly, Jr., at 7:00 p.m.

ITEM #2: Roll Call

Present:

Lawrence J. Kelly, Jr., Chairman
Bruce Luno
James Jozwiak
Joseph Edbauer
Julie Zybert
Karl R. Lux
Raymond Hilliker

Also Present:

Darlene Schweikert
Clyde Drake, Supervisor
Ed Heary, ZBA

ITEM #3: Citizen Participation

There was no one for Citizen Participation.

ITEM #4: Comments from Liaison Supervisor Drake

Supervisor Drake advised the Board:

1. Town Attorney Attea investigated the Croft Home Occupation Permit and felt that as many times in the Minutes it mentioned wells and run offs, Town Attorney Attea believes that to be on the safe side, there should have been a Short Form Environmental Assessment Form completed. This was discussed with the Town Board and the Town Board agreed to temporarily suspend the Home Occupation Permit until a Short Form Environmental Assessment Form can be completed. With that Town Board decision, the lawsuit has been called off. Supervisor Drake receives calls daily from the Crofts and the neighbors about signs, cars in the property. The day after the Board met, Mrs. O'Hara called and said that part of the agreement was that Croft would not be doing any more cars. Supervisor Drake told her that part of the Code required that Mr. Croft be notified by mail. CEO Singleton has been going to the property repeatedly to watch. The Crofts have been sent the form to be completed; Part 2 of the form is the Town's responsibility and this part requires the Town to certify that the ground water is not an issue; it may be that the Town will require a geologist at the Croft's expense.

2. This is the time of the year when the Mobile Home Park renewals are sent out. CEO Singleton advised that the North Street Mobile Home Park has had the same violations for the last five years. Supervisor Drake asked CEO Singleton to send a certified letter to the owner advising that the permit will not be renewed until the violations are fixed. The violations are nothing big: skirting, railings. The Town is awaiting the owner's response. The Perkins Middle Road Mobile Home Park renewal has been sent out; Mr. Perkins has been fixing the property.

ITEM #5: Approval of Minutes

a) October 6, 2020 – K. Lux made the motion, seconded by B. Luno, to approve the Minutes. All in favor. Carried.

ITEM #6: Business from the Members

1. J. Jozwiak thanked Supervisor Drake for handling the Croft situation; it is pretty sad when neighbors don't get along. It might be easier for Mr. Croft to find a place to rent if the neighbors have valid points. The Town will find out once the Assessment Form has been completed.

ITEM #7: Motion of Adjourn

J. Zybert made the motion, seconded by J. Jozwiak to adjourn the meeting at approximately 7:06 p.m. All in favor. Carried. Chairman Kelly advised that the next meeting is December 1, 2020.


Darlene G. Schweikert
Planning Board Secretary

After the Meeting was adjourned, the Planning Board members and ZBA member Heary received their NYS Harassment Training from J. Zybert. J. Edbauer and Secretary Schweikert had already fulfilled the necessary training and did not stay for the training.